



Dear Bartonville Grade School Families:

We know that the upcoming school year is on everyone's mind. What will it look like? How can my child remain safe? The District #66 Leadership Team has been working diligently to create a plan that provides answers to those questions. I'm extremely proud of the Building Leadership Team.

Our goal is to keep students and staff safe and healthy while providing an education that meets the needs of our students. This is a daunting task considering this pandemic has created uncharted territories. When we created our plan, we considered the recommendations and guidelines from the following:

- The Center for Disease Control (CDC)
- The Illinois Department of Public Health (IDPH)
- The Peoria County Health Department (PCHD)
- The Illinois State Board of Education (ISBE)
- The Peoria Regional Office of Education (ROE)

Our plan will use a hybrid approach to instruction with in-class instruction one-week at a time for an A-group while the B-group receives remote learning at home. The following week, the groups are reversed, with B-group receiving the in-class instruction and A-group receiving remote learning. We want students at school as much as possible, but we have to adhere to the social distancing guidelines. Therefore, only half of our students can physically attend each day. The schedule will be sent out with the classroom assignments once registration is completed. Parents may choose to have their child(ren) remote learn with no in-class instruction if safety is a concern. Should you choose full-time remote learning, there will be a full 9-week commitment and a form to complete.

This plan requires that we follow all Restore Illinois Phase 4 guidelines

- Require use of facemasks
- Prohibit more than 50 individuals from gathering in one space
- Require social distancing as much as possible
- Require the school to conduct symptom screenings and temperature checks
- Require an increase in school-wide cleaning and disinfecting

Here are what we believe to be the benefits to our plan:

1. Parents can choose to have their students participate remotely 9 weeks at a time.
2. BGS can easily transition from a hybrid model to a completely remote model if necessary.
3. Students who are in-class and those remotely learning will receive the same direct instruction each day in their core classes (devices will be available).
4. Students with special education needs will continue to receive their services.
5. Smaller class sizes will result in more individualized instruction.
6. Breakfast and lunch will be provided for all.

We know that this plan is not convenient for everyone. We recognize that this creates burdens for parents and staff members. We understand that this plan will likely need adjustments to meet specific needs as things change. Please keep in mind that this is a work in progress and BGS will make the necessary changes as we move along.

BGS is sending the complete plan to the email address provided by you. We will also post the plan on our website. Please monitor the website periodically for updates. Please submit any questions or concerns to the administration or email park@bgs66.org.

We truly wish the school year was back to normal, but remember that we are all in this together. Our students can still be successful with the support they receive at home. Your participation and support are key components to the success of this plan. There will be bumps in the road, but we will rise up and prevail. Let's work together to make this successful for the students of Bartonville Grade School.

With Bison Pride,



Lan Eberle
Superintendent



BARTONVILLE GRADE SCHOOL DISTRICT #66 RETURN TO SCHOOL PLAN—2020

Introduction

This plan was created by the Bartonville Grade School District #66 Leadership Team, and is subject to change based on guidance and mandates from the state of Illinois and the Illinois State Board of Education.

Vision

Throughout the 2020-2021 school year, our communities are healthy and connected, and all students are receiving high quality instruction that meets their needs. Guiding principles:

- Keeping students and staff safe and healthy
- Ensuring access and equity for all students
- Maintaining continuity of instruction
- Communicating with stakeholders, such as staff, families, bargaining units, and community partners
- Ensuring flexibility to meet the needs and advocate for all students, while maintaining fiscal solvency

During Phase 4, Bartonville Grade School will utilize a hybrid model of in-class and remote learning. However, during this phase parents may request that their student completes all work remotely, which is a quarterly commitment. If this option is chosen, students will not be allowed to participate in extracurricular activities. Students will not be allowed to attend class once a parent has decided to keep them home for all remote learning. Students who complete all work remotely will be held to the same expectations as those participating in the hybrid model and will need to complete the same amount of work for grading and promotion purposes. If at any point during the school year the State of Illinois is in phase 3, 2, or 1, all students will participate in remote learning only.

Staff & Student Protection Plan

Bartonville Grade School District #66 is committed to the health and safety of our students, staff, and their families. The following plan has been developed with that in mind. While our plan specifies guidelines for our staff, students, and building to follow, everyone's health and safety is dependent on each individual. Each staff member must ensure their own health and safety by adhering to these guidelines and reporting any issues or safety concerns. Each of us will play a role in our collective safety.

Social Distancing

Bartonville Grade School students and staff are encouraged to maintain social distancing (6 feet separation) throughout the school day, which includes no touching. Signage reminding staff, visitors, and students to maintain social distancing will be placed throughout the building. Social distancing applies to all areas. Student mixing must be reduced to a minimum. Students will remain with their grade level cohorts to reduce mixing grade levels within the building as much as possible. Students must use one classroom, one entrance to the building, one restroom, and one hallway. Every effort must be taken to create “bubbles” within each building for each classroom and grade level. This bubbling within the schools will allow for more precise contact tracing should a case of COVID-19 be confirmed at a location. This will also control the spread of COVID-19 to a specific grade level or classroom.

Face Coverings and P.P.E.

Bartonville Grade School does understand that social distancing will not be possible for all circumstances. Everyone will be required to wear mouth and nose coverings at all times inside of BGS, even when social distancing is maintained. Exceptions can be made for lunch and scheduled breaks. Face shields may not be used in lieu of mouth and nose coverings. Gloves or other PPE must be used as needed when assisting students requires close contact.

Nose and mouth coverings should be provided from home. They should fully cover the mouth and nose and the covering should fit snugly against the side of the face with no gaps. Reusable face coverings should be machine washed or washed by hand and allowed to dry completely after each day of use.

Bartonville Grade School requires a doctor’s note for students that are unable to wear a face covering for medical reasons. The doctor’s note must detail the existing health condition and be provided to the school. For the safety of all, students who are unable to wear a mask will participate in remote learning.

Hand Hygiene

Frequent hand washing and hand sanitizing is key to help prevent the spread of COVID-19. Students and staff must clean hands as often as possible with soap and water for at least 20 seconds. If soap and water are not available, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used. Students and staff must avoid touching their mouth, eyes, or nose as much as possible. Students and staff must sanitize hands upon entering the classroom each time.

Training

Each staff member will be required to complete safety training related to our social distancing, face covering and hand hygiene procedures. Hand hygiene and social distancing will be included in our curriculum to help educate students on the importance of proper hand hygiene and personal safety.

Health Screenings

Only students and staff who are healthy should report for in-person learning. Students and staff with any of the following symptoms of COVID-19 must remain home.

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- A measured temperature of 100.4 degrees Fahrenheit or greater
- Headache
- New loss of taste or smell
- Sore throat
- Nausea, vomiting or diarrhea
- Known close contact with a person who has been diagnosed with COVID-19

Any student or staff member who begins to exhibit a high fever associated with COVID-19 like symptoms must report to the designated area, following the building procedure. Students will remain in the quarantine area until a parent or guardian picks the student up or alternative transportation home is arranged. Students or staff will remain in the quarantine area until they are able to leave. These individuals must self-monitor and return to school according to the IDPH guidelines. A doctor's note may be required for students and staff to return to school. Students and staff who have had contact with someone who is positive for COVID-19 must notify the office immediately, and follow the IDPH guidelines for self-monitoring and self-quarantine.

Visitor Policy

Visitors must be restricted to authorized personnel only. Building visitors must enter through the front door office #1 Adams Street entrance. They must always wear an appropriate and approved face covering and wait at the front door for a wellness screening which includes a temperature check. Visitors will remain at the designated waiting area for the duration of the visit. Students or staff will be asked to meet the visitor to conduct business as needed. Visitors will not have access to the building in general as to maintain physical distancing and student bubbling. This will be in addition to the normal sign-in procedures.

School Day

- The official school day will be from 8:15 am to 1:45 pm. The school doors will be opened at 7:45 am.
- **FOR STUDENTS' PROTECTION, NO ONE WILL BE PERMITTED ON SCHOOL GROUNDS PRIOR TO 7:45 AM.**
- When students enter in the morning, there will be a required wellness and temperature check for each individual student. Entrances for each
 - K-2 Will enter through the #4 McClure Street entrance
 - 3-5 Will enter through the #3 McClure Street entrance
 - 6-8 Will enter through the #2 front door entrance

General Classroom Guidance Through All Stages

The following guidelines must be considered for each location. The face covering requirement is subject to change as guidelines evolve:

- Seating must be arranged 6 feet apart and must be facing the same direction as feasible.
- Students and staff must wear protective face coverings. Efforts will be made to provide breaks from the masks throughout the day.
- Students will remain with the same classroom group throughout the day, teachers will change classrooms rather than students during passing time.
- Restroom and hand washing breaks will be scheduled and coordinated throughout the day.
- Recess will be scheduled and coordinated to maintain student safety.
- Hand sanitizing must occur whenever anyone enters the classroom.
- School supplies must not be shared with students or staff; and **MUST** be taken home daily.
- Classrooms will be cleaned daily.

Common Areas

- Gym class
 - Students will participate in activities that maintain social distancing.
 - Students will be assigned to specific equipment that is sanitized daily.
 - When possible, students will have PE outside (When classes are held outside students will not be required to wear face coverings if maintaining social distancing).
- Breakfast/Lunch
 - Lunch and Breakfast will be provided daily for all students.
 - During Lunch students will be assigned to a table with the appropriate social distance between students.
 - Students must always sit in their assigned seat.
 - Tables and seats will be sanitized after each student eats (Students will not be required to wear face coverings while eating lunch.)
- Recess
 - Students will be required to stay in specific areas outside to maintain the “bubble.”
 - Students will not be allowed on the playground equipment.
 - Students will be provided athletic equipment. Students will need to maintain social distancing while outside. All athletic equipment will be sanitized after each use.
- Library
 - Students will sanitize their hands when entering the library and be able to check out books. Surfaces will be sanitized between classes.
 - When books are returned, they will be “quarantined” for 5 days before being returned to the shelves.
 - Students will be encouraged to check out books electronically.
- Bathrooms
 - Students will be assigned to specific bathrooms.

- Classes will be assigned scheduled bathroom breaks throughout the day.
- The appropriate number of students will be allowed into the bathroom at a time to maintain social distancing.
- Bathrooms will be sanitized frequently.

Shared Objects

Students and staff are restricted from borrowing or sharing any items. The CDC recommends that electronic devices, toys, books, and other games or learning aids not be shared. Electronics, including, but not limited to, tablets, touchscreens, keyboards, remote controls, etc., must be cleaned before and after use. Items that must be shared or communally used, must be cleaned after use and individuals perform hand hygiene between uses. Utilizing hand sanitizer before and after use of books or library materials is recommended. All school supplies will remain in the students' book bags and will be transported back and forth daily. No lockers will be available for use.

- Students will be required to bring their own water bottles.
- Water fountains will only be available to refill water bottles.

Technology

We believe that device availability along with access to the internet are key to student remote learning. Therefore, technology will play a vital role in student success. Under phases 3 and 4 of the Restore Illinois plan, student remote learning will be an integral part of the return to school for our students.

Parent Remote Learning Expectations

Parents are responsible for providing internet access in their home for students to access their remote lessons. This includes:

- Assuring that your student has logged in to Google Classroom by 8:00 am for attendance and learning purposes each day. If a student is unable to participate, the school must be contacted.
- Verifying the student has completed daily assignments
- Assisting the student as needed with remote learning
- Corresponding with the teacher when needed
- Ensuring students engage in remote learning and academic honesty
- Care for electronic equipment

Physical and Emotional Learning

Social emotional learning supports will be provided for our students. We will continue to implement SEL curriculum with the addition of an intentional focus on student's emotional health which may have been impacted by COVID-19.

Transportation

Bartonville Grade School will work to ensure that all students remain healthy and safe by following these practices:

- Social distancing on the bus as much as possible with a limit of 50 students on the bus.
- Bus drivers and monitors will complete daily self-temperature and health checks.
- Students and adults will be required to wear face coverings while on the bus and waiting at bus stops.
- Windows will be open on the bus when appropriate to provide additional ventilation.
- Students will be assigned to a specific seat and required to sit there to and from school.
- The bus will be sanitized after each route is complete and students have exited the bus.
- Students who do not follow bus rules will not be allowed to ride the bus.

Schedule

- While under phase 4, in-school attendance days will be designated weekly. Students will either be assigned to attend school on an “A” week or a “B” week schedule. On the week that students are not physically at school, students will participate in remote learning during school hours.
- Students will not be required to do any remote or in-person learning on designated school holidays.
- Students will be grouped according to their households.
- If students are absent on their assigned day, they may NOT come to school on a different day. (For example, if a student is assigned to A days and misses one, he or she will not be allowed to come on a B day or vice versa).

Student Remote Learning Expectations

- Log on daily to Google Classroom for attendance purposes: The caregiver of K-2 students will be required to log in to Google Classroom by 8:00 am daily to indicate that their student will be present and interacting virtually that day with the videos and assignments. Students in grades 3-8 will be required to log in to Google Classroom and begin interacting by 8:00 am.
- Complete daily remote learning assignments: Students must watch all posted videos and submit all remote learning assignments by a specific date in order to receive full credit. This is for all students participating in remote learning.
- Expectations will vary depending on the grade level of the student.
- Students will engage in the academic lessons provided by the teachers.
- Students should contact their teachers through Google Classroom with any questions about assignments.
- Students will be responsible to submit work as required by each individual grade level.
- Students must complete work by the required deadline or it will be a zero.

General Teacher Remote Learning Expectations

- Teachers will provide engaging lessons and share them.
- Teachers will provide feedback to students/parents in a timely manner.
- Teachers will communicate with students/parents as needed.
- Teachers will monitor remote learning to ensure student work is completed.

Assessments

- All students will complete benchmark assessments.
- Students will continue to be progress monitored and assessed for tier 2 and tier 3 interventions.

Student Behavior Expectations and Consequences/Bison Pride

- Students will be responsible for following the student handbook and Bison Pride expectations.
- Any student who jeopardizes the safety or health of a student or staff member will be subject to discipline action and removed from in-person learning. (Examples: spitting, biting, intentionally coughing, intentionally sneezing, refusing to wear a face covering, refusing to wash hands, refusing to maintain social distancing, etc...)

Bartonville Grade School

SCHOOL CALENDAR

2020-2021

JULY

Tuesday	July 28	K-2 registration	12 - 5PM
Wednesday	July 29	3-5 registration	12 - 5PM
Thursday	July 30	6-8 registration	12 - 5PM

AUGUST

Monday	Aug. 17	NO SCHOOL - Teachers Institute	
Tuesday	Aug. 18	NO SCHOOL - Teachers Institute	
Wednesday	Aug. 19	BGS Planning - no student attendance	
Thursday	Aug. 20	First student attendance Day "A group"	
Friday	Aug. 21	First student attendance Day "B group"	

SEPTEMBER

Friday	Sept. 4	NO SCHOOL - Teacher's Institute (Grade level meetings)	
Monday	Sept. 7	NO SCHOOL - Labor Day	
Friday	Sept. 18	Remote Planning Day - no student attendance	
Friday	Sept. 25	1 st quarter progress reports handed out	

OCTOBER

Friday	Oct. 16	End of First Grading Period	
Thursday	Oct. 22	Report Cards/P-T Conferences 9am - 7pm - no student attendance	
Friday	Oct. 23	NO SCHOOL	

NOVEMBER

Tuesday	Nov. 3	No School - Election Day	
Friday	Nov. 13	Remote Planning Day - no student attendance	
Tuesday	Nov. 24	2 nd quarter progress reports handed out	
	Nov. 25-27	NO SCHOOL - THANKSGIVING HOLIDAY BREAK	

DECEMBER

Tuesday	Dec. 22-Jan. 3	NO SCHOOL - WINTER BREAK	
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JANUARY

Monday	Jan. 4	NO SCHOOL - Teacher's Institute
Tuesday	Jan. 5	School Resumes
Friday	Jan. 8	End of Quarter 2
Friday	Jan. 15	Report Cards Handed Out
Monday	Jan. 18	NO SCHOOL - Martin Luther King Jr. Day

FEBRUARY

Friday	Feb. 12	Remote Planning Day - no student attendance
Monday	Feb. 15	NO SCHOOL - President's Day
Thursday	Feb. 18	3 rd quarter progress reports handed out
Thursday	Feb. 18	Report Cards/P-T Conferences 9am - 7pm - no student attendance
Friday	Feb. 19	NO SCHOOL

MARCH

Friday	Mar. 12	End of the 3 rd quarter
Friday	Mar. 19	Report Cards Handed Out
Friday	Mar. 19	Planning Day - no student attendance
	Mar. 29-Apr. 5	NO SCHOOL - Spring Break

APRIL

Tuesday	April 6	School Resumes
Friday	April 23	4 th quarter progress reports handed out

MAY-JUNE

Friday	May 7	Remote Planning Day - no student attendance
Thursday	May 20	Tentative 8 th grade Promotion Celebration
Friday	May 21	Emergency Day #1 or NO SCHOOL
Wednesday	May 26	Report Card Day (pending emergency day usage)
Thursday	May 27	Emergency Day #2
Friday	May 28	Emergency Day #3
Monday	May 31	NO SCHOOL - Memorial Day
Tuesday	June 1	Emergency Day #4
Wednesday	June 2	Emergency Day #5



A/B Schedule

2020 - 2021

August

20 - 21	August 20 th - A day	August 21 st - B day		
24 - 28	A (5 days)			
31 - Sept 3	B (4 days)		Totals: A (5 days)	B (4 days)

September

8 - 11	A (4 days)			
14 - 17	B (4 days)			
21 - 25	A (5 days)			
28 - Oct. 2	B (5 days)		Totals: A (9 days)	B (9 days)

October

5 - 9	A (5 days)			
12 - 16	B (5 days)			
19 - 21	A (3 days)			
26 - 30	B (5 days)		Totals: A (8 days)	B (10 days)

November

2 - 6 (3 rd - NIA)	A (4 days)			
9 - 12	B (4 days)			
16 - 20	A (5 days)			
23 - 24	B (2 days)			
30 - Dec. 4	A (5 days)		Totals: A (14 days)	B (6 days)

December

7 – 11 B (5 days)

14 – 18 A (5 days)

21 B (1 day)

Totals: A (5 days) B (6 days)

January

5 – 8 A (4 days)

11 – 15 B (5 days)

19 – 22 A (4 days)

25 – 29 B (5 days)

Totals: A (8 days) B (10 days)

February

1 – 5 A (5 days)

8 – 11 B (4 days)

16 – 17 A (2 days)

22 – 26 B (5 days)

Totals: A (7 days) B (9 days)

March

1 – 5 A (5 days)

8 – 12 B (5 days)

15 – 18 A (4 days)

22 – 26 B (5 days)

Totals: A (9 days) B (10 days)

April

6 - 9 A (4 days)

12 - 16 B (5 days)

19 - 23 A (5 days)

26 - 30 B (5 days)

Totals: A (9 days) B (10 days)

May

3 - 6 A (4 days)

10 - 14 B (5 days)

17 - 20 A (4 days)

24 - 26 B (3 days)

Totals: A (8 days) B (8 days)

SEMESTER 1 TOTALS: A (45 days) B (35 days)

SEMESTER 2 TOTALS: A (37 days) B (47 days)

YEAR TOTALS: A (82 days) B (82 days)

STUDENT ARRIVAL and DEPARTURE PROCEDURES

Before and After School Staff Assignments

Bison Driveway

Temperature – Nurse Gil, Sprout, Hardesty

Door #1 Main Entrance All visitors, staff, late arrivals

Temperature – Nurse or office personnel

Door #2 Junior High 6-8 students

Temperature – Cook and H. Brown

Hallway – Ingram and VanEtten(PE)

6 Rutledge

7 Diskin

8 Swearingian

Door #3 3-5 grade

Temperature – Allen and Dunn

Hallway – Edwards

3 Petta

4 Schwinn

5 Bradley

Door #4 K-2

Temperature – Celiberti and Richards

Hallway – Strausbaugh and Wier(Music)

K Kolarich & Kannenberg*

1 Evans & Kannenberg*

2 Cole

* Pending enrollment

Door #7 Life Skills SEAPCO program

Temperature
Hallway

Door #12 ED SEAPCO Program

Temperature
Hallway

Morning arrival

7:45 – 8:15 arrival time

ALL staff must be at assigned post by 7:45

Dismissal

1:30 – grades 2, 5, 8 walkers dismissed

Temperature takers and hallway monitors will supervise

1:33 – grades 1, 4, 7 walkers dismissed

Temperature takers and hallway monitors will supervise

1:36 – grades K, 3, 6 walkers dismissed

Temperature takers and hallway monitors will supervise

1:40 – cars riders to gymnasium

Classroom teachers will supervise until departure

Mr. Jockish will call out names